

IT Open Course Programme

Courses/Dates	Duration	List Price	Discounted Prices from H2			July 2008	August 2008	Sept 2008	Oct 2008
			Each	2 delegates (each)	Individual / not-for-profit				
MS Office 2000-2003 Courses/Dates									
Access Introduction	1 Day	£220.00	£195	£175	£165	07	04	08	Call
Access Intermediate	1 Day	£220.00	£195	£175	£165	14	11	15	Call
Access Advanced	1 Day	£220.00	£195	£175	£165	21	18	22	Call
Excel Introduction	1 Day	£220.00	£195	£175	£165	02 23	06 20	03 17	Call
Excel Intermediate	1 Day	£220.00	£195	£175	£165	03 24	07 21	04 18	Call
Excel Advanced	1 Day	£220.00	£195	£175	£165	04 25	08 22	05 19	Call
Outlook 2000-2003	1 Day	£220.00	£195	£175	£165	07	01	09	Call
Project Intro	1 Day	£380.00	£360	£345	£300	02	04	09	Call
Project Advanced	1 Day	£380.00	£360	£345	£300	18	19	23	Call
PowerPoint Intro	1 Day	£220.00	£195	£175	£165	01	01	01	Call
PowerPoint Advanced	1 Day	£220.00	£195	£175	£165	16	15	08	Call
Word Introduction	1 Day	£220.00	£195	£175	£165	28	27	24	Call
Word Intermediate	1 Day	£220.00	£195	£175	£165	29	28	25	Call
Word Advanced	1 day	£220.00	£195	£175	£165	30	01	26	Call

MS Office 2007 Courses/Dates									
Courses/Dates	Duration	List Price	Discounted Prices from H2			June 2008	July 2008	August 2008	September 2008
			Each	2 delegates (each)	Individual / not-for-profit				
Access Introduction	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Access Intermediate	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Access Advanced	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Excel Introduction	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Excel Intermediate	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Excel Advanced	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Excel VBA	2 days	£850.00	£725	£700	£675	Call	Call	Call	Call
Outlook standard	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
PowerPoint Intro	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
PowerPoint Advanced	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Project Intro	1 Day	£380.00	£360	£345	£300	Call	Call	Call	Call
Project Advanced	1 Day	£380.00	£360	£345	£300	Call	Call	Call	Call
Word Introduction	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Word Intermediate	1 Day	£250.00	£210	£190	£175	Call	Call	Call	Call
Word Advanced	1 day	£250.00	£210	£190	£175	Call	Call	Call	Call

Web Courses/Dates									
Courses/Dates	Duration	List Price	Discounted Prices from H2			July 2008	August 2008	September 2008	October 2008
			Each	2 delegates (each)	Individual / not-for-profit				
HTML Introduction	1 Day	£380.00	£360	£345	£300	04	01	05	06
HTML Advanced	1 Day	£380.00	£360	£345	£300	25	30	19	20
Dreamweaver	2 Day	£520.00	£490	£465	£390	23-24	19-20	17-18	16-17
Dreamweaver ASP	2 Day	£850.00	£795	£755	£700	Call	Call	08-09	06-07
Flash Introduction	2 Day	£520.00	£490	£465	£390	16 17	27 28	25-26	23-24
Flash Actionsript	2 day	£850.00	£795	£755	£700	Call	Call	22-23	20-21

DTP Courses/Dates									
Courses/Dates	Duration	List Price	Discounted Prices from H2			July 2008	August 2008	September 2008	October 2008
			Each	2 delegates (each)	Individual / not-for-profit				
Acrobat	1 Day	£380.00	£360	£345	£300	01	05	03	03
InDesign Introduction	1 Day	£380.00	£360	£345	£300	15	08	12	07
InDesign Advanced	1 Day	£380.00	£360	£345	£300	29	27	29	21
Illustrator Introduction	1 Day	£380.00	£360	£345	£300	08	06	10	10
Illustrator Advanced	1 Day	£380.00	£360	£345	£300	22	27	23	28
Photoshop Introduction	1 Day	£380.00	£360	£345	£300	10	11	15	14
Photoshop Intermediate	1 Day	£380.00	£360	£345	£300	11	12	16	15
Photoshop Advanced	1 Day	£380.00	£360	£345	£300	28	29	22	29
Quark Introduction	1 Day	£380.00	£360	£345	£300	09	07	11	08
Quark Advanced	1 Day	£380.00	£360	£345	£300	23	26	24	27